



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

****REVISED 12-10-2018**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: December 5, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of December 10, 2018

Monday December 10, 2018	UW Extension Education Committee	8:30 a.m.	UW Extension 864 Collins Rd, Rm 12, Jefferson
	HOME Consortium Board	9:00 a.m.	Waukesha Administration Building 515 W. Moreland Blvd, Rm 355/59 Waukesha
Tuesday December 11, 2018	Building and Grounds Committee	8:30 a.m.	Fair Park 503 N. Jackson Ave, Jefferson
	Human Services Board	8:30 a.m.	Workforce Development 874 Collins Rd, Rm 103, Jefferson
	County Board	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Wednesday December 12, 2018	Historic Sites Preservation Council	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
Thursday December 13, 2018	Joint Finance & Executive Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	*Community Action Coalition for South Central Wisconsin, Inc.	6:00 p.m.	First Congregational United Church of Christ 120 Kuckkan Ln, Watertown
Friday December 14, 2018	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	**Jefferson County Drug Free Coalition	8:00 a.m.	UW Extension 864 Collins Rd, Rm 8 & 9, Jefferson
Saturday December 15, 2018	Lake Ripley Management District	9:00 a.m.	Oakland Town Hall N4450 CTH A, Cambridge
Sunday December 16, 2018	No Scheduled County Meetings		



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549**

DATE: Monday, December 10, 2018

TIME: 8:30 a.m.

Committee Members: Dan Herbst, Mike Kelly, John Kannard, Mary Roberts, Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from November, 2018
7. Communications
8. Discussion and possible action on shared Community Extension Educator
9. Discussion and possible action on 2019 UW-Extension Contract
10. Review of 2018 Departmental Budget
11. Update on Jefferson County Farm Technology Days (July 2019)
12. Discussion of Monthly Educator Reports – LaVern Georgson, Kara Loyd
13. Discussion and possible action on future meeting schedule and agenda items
14. Adjourn

Next Scheduled Meetings:

Regularly scheduled meetings are at the UW-Extension Office in Room 12 on the 2nd Monday of the month at 8:30 a.m. Next meetings are scheduled for: January 14 and February 11, 2019.

A quorum of any Jefferson County Committee, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

"Enriching people with knowledge, perspective, skills and aspirations." "University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.



C/o Waukesha County CDBG Program
Lead Agen
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

C/o Wisconsin Partnership for Housing Development, Inc.
Program Administrator
121 South Pinckney Street Suite 420
Madison, WI 53703
1888.318.4486 (toll –free)
1.608.258.5560 (direct)
1.608.258.5565 (Fax)

The HOME Consortium
Board of Directors Meeting
Monday, December 10, 2018
Waukesha County Administrative Building
515 W. Moreland Blvd. Rm 355/59
Waukesha, WI 53188
@ 9:00 A.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the November 15, 2018 Board Meeting
4. Public/Staff Comment
5. WI Partnership Fund Balance Report
6. Bear Development – Application for City of Waukesha Development
7. LSS – Application for Candise Street Lofts in Jefferson
8. Commonwealth Development - Application for City of Muskego
9. 2019 WI Partnership Budget and Contract
10. 2019 Housing Inspector Contract
11. 2019 HOME Board Executive Committee
12. Adjournment

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

Building and Grounds Committee

AGENDA

Fair Park
503 N. Jackson Avenue
Jefferson WI 53549

Tuesday, December 11, 2018
8:30 a.m.

Committee Members

Greg David, Roger Lindl, Gregg Patrick, vice chair, Laura Payne, chair, Mary Roberts, secretary

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Tour of Fairgrounds
8. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center, 874 Collins Road, Room 103
Jefferson, WI 53549

Date: Tuesday, December 11, 2018 Time: 8:30 a.m.

Committee Members:

Mode, Jim (Chair)
Jones, Dick (Vice Chair)
Kutz, Russell
Tietz, Augie

McKenzie, John (Secretary)
Crouse, Cynthia
Schultz, Jim

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the December 11, 2018 Agenda**
- 5. Public Comment (Members of the public who wish to address the Board on specific agenda items must register their request at this time.)**
- 6. Approval of November 13, 2018 Board Minutes**
- 7. Communications**
- 8. Review of the October, 2018 Financial Statement**
- 9. Discuss and Approve November, 2018 Vouchers**
- 10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging & Disability Resource Center**
- 11. Discussion and Possible Action on New Professional Service Contracts (Child Alternate Care & Adult Alternate Care)**
- 12. Discussion and possible action on the 2019 application for 85.21 Specialized Transportation Assistance**
- 13. Prepare for nominations for the Crisis Intervention Techniques Officer of the Year**
- 14. Update on myStrength implementation**
- 15. Discuss Wisconsin Counties Human Services Association**
- 16. Director's Report**
- 17. Adjourn**

Next Scheduled Meetings:

Tuesday, January 8, 2019 at 8:30 a.m.
Tuesday, February 12, 2019 at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County board of Supervisors, may be present at this meeting.

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AGENDA
JEFFERSON COUNTY BOARD MEETING
TUESDAY December 11, 2018 7:00 p.m.
Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF THE MINUTES FROM OCTOBER 23, 2018 & NOVEMBER 13, 2018**
7. **COMMUNICATIONS**
 - a. Treasurer's Report
 - b. Planning and Zoning Committee Public Hearing, December 20, 2018, 7:00 p.m.
8. **PUBLIC COMMENT**
COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES
9. **EXECUTIVE COMMITTEE**
 - a. Ordinance – Approving Broadband Network Projects
10. **FINANCE COMMITTEE**
 - a. Resolution – Entering into a Letter of Intent with The College of Osteopathic Medicine, Inc. to Establish a Medical College on County owned Farmland
11. **PARKS COMMITTEE**
 - a. Resolution – Accepting title to a parcel of property currently used by the Wisconsin Department of Transportation as the Highway 16 Wayside in Ixonia
12. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions
 - b. Ordinance – Amending Zoning Ordinance
 - c. Resolution – Approving the 2018 update of the Jefferson County Land Information Plan
13. **COUNTY ADMINISTRATOR**
 - a. Ordinance – Amending Board Rules to change time of January 8, 2019 County Board Meeting
14. **PUBLIC COMMENT** (General)
15. **ANNOUNCEMENTS**
16. **ADJOURN**

NEXT COUNTY BOARD MEETING
January 8, 2019 – RM 205

Historic Sites Preservation Council

Jefferson County Courthouse
311 S. Center Avenue, Room 202

Wednesday, December 12, 2018
8:30 a.m.

Council Members

Ed Morse, Chair, Steve Mode Vice Chair, Dick Schultz, Secretary, Robert Birmingham, Laura Payne

Agenda

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Review of agenda
5. Public comment (Members of the public who wish to address the Council must register their request at this time)
6. Approval of minutes from the October 10, 2018 meeting
7. Communications
8. Discussion of specific goals and priorities of the Council
9. Discussion of outreach to local historical societies
10. Discussion of the Council's landmark sites program
11. Discussion of Potters Field
12. Next meeting; February date and location
13. Potential agenda items for Council's next meeting
14. Adjourn

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AGENDA

Joint Meeting

Executive Committee & Finance Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

Thursday, December 13, 2018, Room 202, 8:30 a.m.

Executive Committee Members

Amy Rinard, Chair; Jim Braugher, vice-chair; Steve Nass, secretary; Jim Mode; Jim Schroeder

Finance Committee Members

Richard Jones, Chair; George Jaeckel, vice chair; Russell Kutz, secretary; Conor Nelan; Amy Rinard

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Communications
7. Presentation from Bob Burnside of TE Brennan Risk Management Services
8. Discussion and possible action regarding the Priority Based Budgeting Results Matrix
9. Discussion on 2018 projections of budget vs. actual revenues and expenditures
10. Discussion and possible action on tentative future meeting schedule and agenda items.
11. Adjourn

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Community Action Coalition for South Central Wisconsin, Inc.

Board Meeting Agenda

December 13, 2018

First Congregational United Church of Christ

120 Kuckkan Lane

Watertown, WI 53094

6:00 pm – 8:00 pm

Please note: a light meal will be provided at 5:30 pm

1. **Call to Order**
2. **Roll Call and Determination of Quorum**
3. **Consent Agenda**
 - A. **Approval of Agenda (*Action Needed*)**
 - B. **Approval of Minutes from the Board Meeting on October 25, 2018 (*Action Needed*)**
4. **Finance Committee Report**
 - A. **Acceptance of the September and October Financial Reports (*Action Needed*)**
 - B. **Presentation of the 2019 Agency Budget with Staffing Pattern (*Action Needed*)**
5. **PP&D Committee Report**
6. **Fundraising Committee Report**
7. **Personnel Committee Report**
8. **Executive Director's Report**
 - A. **Approval of CSBG Application (*Action Needed*)**
 - B. **Resolution to Recognize Employee**
 - C. **Employee Survey Results**
9. **President's Report**
Employee Appreciation
10. **Next Meeting Dates**
 - A. **Thursday, February 28th - Waukesha County**
 - B. **Thursday, April 25th - Dane County**
 - C. **Thursday, May 23rd – Dane County (Annual Meeting)**
11. **Adjournment (*Motion Needed*)**

Please notify Mari Ulatowski if you are unable to attend. She may be reached at 608-246-4730 ext. 203, by email at mariu@cacscw.org or by text at 608-332-3253. If you need an interpreter or other special accommodation, please let Mari know at least three business days before the meeting.

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTION MEETING

Steve Nass, Chair; George Jaeckel, Vice-Chair; Don Reese, Secretary; Matt Foelker, Blane Poulson

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON FRIDAY, DECEMBER 14, 2018

1. **Call to Order**
2. **Roll Call (Establish a Quorum)**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of the Agenda**
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
6. **Communications**
7. **Review, Clarification and Possible Action on CU1969-18 /Straussdale Holsteins LLC, Presented in Public Hearing on November 11, 2018**
8. **Site Inspections for Petitions to be Presented in Public Hearing on December 20, 2018:**

R4123A-18 – Daryl & Tammy Payne: Rezone part of PIN 026-0616-1011-000 (34.868 Acres) to create a 1-acre building site along **County Road E** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4124A-18 – Daryl & Tammy Payne: Rezone 15.6 acres of PIN 026-0616-1011 (34.868 Acres) to create a Natural Resource zone between **Village Line Road and County Road E** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

R4125A018 – Thomas & Colleen Schlieve: Rezone 0.56 acre of PIN 012-0816-0834-000 (14.626 Acres) near **W1967 Mystic Court** in the Town of Ixonia for it to be added to the adjoining A-3 zoned property. This is in accordance with Sec. 11.04(f) 8 of the Jefferson County Zoning Ordinance.

9. **Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

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A digital recording of the meeting will be available in the Zoning Department upon request.

Jefferson County Drug Free Coalition Agenda

UW Extension
864 Collins Rd., Rooms 8 & 9
Jefferson, WI 53549

Date: Friday, December 14, 2018

Time: 8:00 a.m. - 9:00 a.m.

Leadership Team members:	Reiner, Emi (Acting Chair)	Sue Madecky
	Bellford, Heather (Acting Secretary)	Jenna Riggs
	Troy Barnett	Lisa Berndsen
	Katrina Wichlacz	Tammy Foerster
	Craig Holler	Diane Sweeney
	Jude Hartwick	Robert Kaminski
	Dean Kurtz	

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Communications
6. Public comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Approval of Jefferson County Drug Free Coalition minutes for November 9th, 2018
8. Networking activity
9. Presentation from Emi Reiner regarding the history of the coalition and accomplishments in 2018.
10. Presentation from Sam Waggoner, AmeriCorps VISTA Worker on Emerging Drug Trends
11. Discussion regarding Public Health Emergency Preparedness (PHEP) grant and development of Opiate and Heroin Toolkit
12. Updates about future Narcan trainings in 2019
13. Updates from coalition partners
14. Set future meeting schedule, next meeting date and possible agenda items
15. Adjourn

Next scheduled meetings:

- Friday, January 11, 2019 Regular Meeting
- Friday, February 8, 2019 Regular Meeting
- Friday, March 8, 2019 Regular Meeting
- Friday, April 12, 2019 Regular Meeting
- Friday, May 10, 2019 Regular Meeting

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**Lake Ripley Management District Meeting of the
Board of Directors December 15, 2018
9:00 A.M. at Oakland Town Hall**

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of Last Meeting (November 17, 2018) IV.
- Treasurer's Report
- V. Lake Manager's Report and Correspondence
- VI. Old Business
 - a Discussion and possible action on complaints about dog feces in the Lake District Preserve
 - b Grant application updates
- VII. New Business
 - a Discussion and Possible Action on Shore Place cost-share project
 - b Discussion and Possible Action on Lake Manager Compensation process
- VIII. Adjournment

Note: Public Comment will be taken at discretion of District Chair